

approved 4/15/08

**Minutes of the  
Oglethorpe County Library  
Board of Trustees  
January 15, 2008**

**Attendance:** Guest, FOL President Bonnie Ash, Chair Howard Shapiro, ARLS Coordinator Donna Brumby, ARLS Director Kathryn Ames, Tom Gresham, Mary Ann Crawford, Greg Jones, Barbara Davenport, Jodi Higgins, Peggy Hroma, Tim Andrews.

**Call to Order:** Howard Shapiro

**Minutes:** Minutes from the October 16, 2007 meeting were reviewed. Greg Jones moved to accept as presented. 2<sup>nd</sup> by Tom Gresham. Vote was unanimous.

**Friends of the Library Report:**

Greg Jones called attention to the wonderful quarterly newsletter prepared by Bonnie Ash.

- \$1300 raised at November book sale.
- FOL looking for Treasurer
- Every board member needs to be signed up as a dues paying FOL member.

Bonnie Ash reported on the "Friends to Friends Campaign"

- 60 membership campaign letters were mailed to businesses.
- Free books were delivered to jail, retirement home, senior center
- More fundraisers needed
- Antiques Road Show needs revamping before we attempt again. More room is needed
- Meeting Saturday to discuss expansion of YA section
- Looking at adding positions to FOL Board.

Kathy Ames mentioned that she would like to hear what our plans for the expanded YA section included.

**Branch Manager's Report:** see white sheets

**Financial Reports:** Green Sheets

- We have not needed to transfer money from reserves as anticipated.
- Most expenditures are under budget
- Changing accounting system to Black Baud

**Circulation Statistics:**

Our numbers are continuously going up.

**Legislative Day:** Regional System will pay for Board members to attend. Georgia Council of Public Libraries talking points: Purple Sheet.

- Need for increase Construction Fund will be stressed to legislature.

- Increase budget for books increase from \$0.50 per capita. Governor recommended \$0.25 increase. Oglethorpe Representatives are Bob Smith, Ralph Hudgens, Mickey Channel.
- Legislature has introduced a bill concerning internet filtering for pornography and violence. State may tighten screws even more than CIPA
- Collection Development policy may also be looked at.

**Old Business:**

Tom Gresham made a motion that we amended Oglethorpe County Library bylaws to allow funding agencies contributing at least 2% to the annual budget to be entitled a seat on the library board. (Note to Jan: confirm wording at next meeting)

**Motion to Adjourn.**

approved 7/15/08

**Minutes of the  
Oglethorpe County Library  
Board of Trustees  
April 11, 2008**

15

**Attending:** Chair Howard Shapiro, Greg Jones, Peggy Hroma, Tim Andrews, Mary Ann Crawford, Barbara Davenport, Tom Gresham, Tricia Mathis, Jodi Higgins, Branch Manager Jan Burroughs, Branch Coordinator Donna Brumby.

**Minutes** of previous meeting were approved: Motion by Greg Jones, 2<sup>nd</sup> Tom Gresham.

**Friends of the Library Report:** Greg Jones

- Called attention to latest newsletter. April 22- garden cleanup, Linda Helmly is in charge along with Maxeys Women's Club. Weeding and trimming are primarily planned
- FOL Yard Sale—May 17.

**Branch Manager's Report:** Jan Burroughs

See white sheet

**Regional Reports:**

- Financial Report – see green sheet. Revenue is at 70% which is about right.
- Donna Explained Various colored pages.

**Note from Sam Nash**

- The Oglethorpe Echo features a "rolling calendar" of official meetings. We need to make sure the library board meetings are included on that calendar for publication
- Suggests that the library board invite the County Commission candidates to write what they plan to do for the library then publish their letters in the FOL newsletter.

**Critical needs Push for additional funding:** Tom Gresham notes that we need to determine what our primary concern shall be when requesting additional funding from the county commissioners for next year. Tom Gresham will make presentation to Board of Commissioners at their next work session.

- 1<sup>st</sup>—Funding of additional part time position
- 2.5% raise for staff

Motion to adjourn made by Tricia Mathis, 2<sup>nd</sup> by Greg Jones

approved 1/20/2009

**Minutes of the Meeting  
of the  
Oglethorpe County Library  
Board of Trustees**

October 21, 2008

**Attending:** ARLS Dir. Kathryn Ames, Outreach Services Coordinator Donna Brumby, Chairperson Howard Shapiro, Tom Gresham, Greg Jones, Brenda Yeany, Sam Nash, Tim Andrews, Barbara Davenport, Jodi Higgins, Branch Manager Jan Burroughs

Meeting was called to order by Howard Shapiro.

**Minutes** from the July 2008 meeting were accepted as presented. Motion made by Greg Jones, Seconded by Tom Gresham.

**Friends of the Library Report:** Greg Jones

- FOL sponsored Snakes Alive & Calico Jig.
- News about upcoming book sale.
- FOL endorses the decision made by the Athens Clarke County Library board in making the Athens Clarke County Library entire campus a "Smoke Free" area and encourages the Oglethorpe County Library Board to do the same.

**Motion** made to make the campus of the Oglethorpe County Library a Smoke Free environment was made by Greg Jones, 2<sup>nd</sup> by Tim Andrews. Vote Unanimous.

Concerning the Book Sale, trustees expressed a desire to see the Friends increase the price of sale books for next year's sale.

**Branch Manager's Report:** see white sheet.

**Regional Report:** Kathryn Ames

- Greg Jones has been elected to be the Chairman of the Regional Library Board.
- During hard economic times, it is imperative that the importance of libraries is stressed to our funding agencies.
- Budget from state is down to \$0.35 per capita.
- Talking Book Center services have been cut 14 hours due to reductions
- Regional construction projects ranking: Athens is 4<sup>th</sup> on State list, Madison County is 14<sup>th</sup>, Oconee County is in the 20's, Franklin County is in the 30's
- State Library has requested \$10 million in construction from the state.
- Feb 26 is Legislative Day.

- **Outreach Services:** Donna Brumby, see ½ page handout. Oglethorpe County contributes to the funding of a 17hour a week position for Outreach Services. This is deposit collections, homebound deliveries, and day care visits.

**Financial Reports:** See Green Sheets

Ames reports that Oglethorpe County is in good shape. For the next quarterly report Ames will request two reports due to the difference in Annual year and Fiscal year calendars maintained by the county and the Athens Regional Library System.

**Old Business:**

- Wording accepted as presented the change to Oglethorpe County Library's Constitution concerning minimum funding required for having a seat on the board. See attachment.
- Tom Gresham reminds all that trustees are expected to financially contribute to the library. Brenda Yeany challenged each board member to contribute \$50.00 towards the Board of Trustees being Friends of the Library sponsors. Greg Jones will be in charge of collecting money from trustees who wish to meet the challenge.

**New Business:**

- Board voted unanimously to recommend Judy Arnold to fill the Board of Commissioner appointed seat vacated by Peggy Hroma.
- Nominating Committee recommends the next slate of officers to be:  
     Greg Jones- Chairperson  
     Mary Ann Crawford- Vice Chairperson  
     Tom Gresham- Financial Officer  
     Recommendation seconded by Jodi Higgins.  
     Proposed slate voted in unanimously by board
- Motion made by Jodi Higgins, 2<sup>nd</sup> by Barbara Davenport to increase the price of color copies from \$0.50 to \$1.00 per page in order to cover costs.

Meeting adjourned.